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Connie Becton
Office of the County Clerk
Hardin County, Texas

May 23, 2023

Greetings,

Hardin County Clerk's office has gone paperless in our probate department. The judge has also decided to do the uncontested probates by submission, unless you request a hearing. These changes have led to adjustments in our e-file proceedings. Please see the following outline of these changes.

+Letters of Testamentary – (by submission)

Initial Filing should include Application and Copy of Will (\$360)
Submit the Original Will to our office within 3 days of initial filing
After the posting period expires, submit the Proposed Order (\$2)
After the judge signs order electronically, please submit signed/notarized proof, oath and any other needed documents
Finally send request for letters
Inventory should be filed within 90 days

+Muniment of Title – (by submission)

Initial Filing should include Application and Copy of Will and MERP Certificate (\$360)
Submit the Original Will to our office within 3 days of initial filing
After the posting period expires, submit the Proposed Order (\$2)
After the judge signs order electronically, submit the signed/notarized proof, oath of no debts and any other needed documents
Finally send request for certified copies

+Determination of Heirship with Letters of Administration – (hearing required)

Initial Filing should include Application for Determination of Heirship and an Application for Administration (*must be two separate applications*)

Fee breakdown: (\$560)

- Application for Administration \$360
- Posting for Determination of Heirship - \$50
- Citation by Publication - \$150

After the initial filing is accepted, submit the motion and order for Ad Litem (\$2)
After the posting period expires, email the judge's office to schedule a hearing at countycourt@co.hardin.tx.us
At least three days prior to your hearing date, submit the proposed order and judgment for electronic signature after the hearing. (\$2 each)
After the order and judgment are signed, please submit the signed/notarized proof, oath and any other documents needed.

+Small Estate Affidavit – (by submission)

Initial Filing – Application and Order (\$360 + \$2)
Judge will sign electronically and you will be mailed a certified recorded copy in regular mail.

Thank you for your kind attention to these new procedures.

A handwritten signature in blue ink that reads "Connie Becton".

Connie Becton, County Clerk